

Adding an Additional Form

★ Subject Console

Protocol No.: NEURO-EVANS-FEVERFEW

MRN: 23456

[Epic](#)

Additional forms are added when a procedure occurs multiple times during a visit. The calendar may indicate this fact but multiple forms will not be automatically generated.

Subject Status: ON TREATMENT

Sequence No.: 102

Switch Subject

Type here to search

Queried Forms
To Do Forms
Active Forms
Completed Forms
Planned Forms
Forms Summary

Click on the form

Subject Forms Details									
Phase	Segment	Visit	Procedure	Form No.	Form Desc.	Visit Date	Data Entry Begin Date	Current Status	Delete?
Treatment	Screening	V1 (-8wks)	CBC, No Diff_CBC	T_LAB_CBC_V2		08/01/2017	09/07/2017	Started	<input type="checkbox"/>

Summary

Forms by Status

Forms By Visit

Demographics

Consent

Eligibility

On Study

Treatment

Follow-Up

SAEs

Calendar

Additional Visits

Payments

Deviations

Documents/Info

In this case, two blood tests were performed at the Screening visit. Navigate to Forms by Status > Active Forms (the form needs to be activated).

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Protocol Status: OPEN TO ACCRUAL

Subject Status: ON TREATMENT
 Sequence No.: 102

Forms for Visit V1 (-8wks)	T: LAB: CBC V2
CTMS-DA-ED003 V1	Category
PE-001 V1	Data 09/07
QSTNR:QOL: BCTOS V1	
T: CONMED V1	
T: LAB: CBC V2	
VITALS: Blood Pressure V1	
Additional Forms	Exam Name
	HCT-Hematocrit
Subject To D	
Subject Acti	
Subject Completed Forms	
Subject Queried Forms	HGB-Hemoglobin
Forms By Visit	
Calendar	
Subject Console	
CRA Console	MCH-Mean Corpuscular Hemoglobin

Open the Lab form in the pop-up box.

Click on Additional Forms. A pop-up box will open.

Additional Form Results - Google Chrome

Secure | <https://ocupgrade.mcw.edu/srms/SubjectStudyDataControlSe...>

Browse Results

Additional Forms

Form No	Procedure	Form Category
T: LAB: CBC V2	CBC, No Diff_CBC	Research Labs
T: CONMED V1	Concomitant Medication Review	Concomitant Medications
CTMS-DA-ED003 V1	CT or MRI, with contrast of brain	Evaluable Disease
PE-001 V1	Physical Examination	Physical Exam
QSTNR:QOL: BCTOS V1	QOL Questionnaires	Miscellaneous
VITALS: Blood Pressure V1	Vital Signs	Vital Signs

Close

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Phase: Treatment	Visit: V1 (-8wks)	Status: Started
Edit		
Include Instructions <input type="checkbox"/> View PDF Complete		
Form 0/0 <input type="button" value="Save"/>		
Result		
<input checked="" type="checkbox"/>	Normal	
<input type="checkbox"/>	Abnormal	
<input type="checkbox"/>	Clinically Significant	
<input type="checkbox"/>	Not Done	
<input type="checkbox"/>	Not Applicable	
<input checked="" type="checkbox"/>	Normal	
<input type="checkbox"/>	Abnormal	
<input type="checkbox"/>	Clinically Significant	
<input type="checkbox"/>	Not Done	
<input type="checkbox"/>	Not Applicable	
<input type="checkbox"/>	Normal	
<input type="checkbox"/>	Abnormal	



Protocol No.: **NEURO-EVANS-FEVERFEW** Protocol Status: **OPEN TO ACCRUAL** Subject Status: **ON TREATMENT**
 MRN: **23456** Subject Name: **Glen Frams** Sequence No.: **102**
[Epic](#)

Forms for Visit V1 (-8wks) T: LAB: CBC V2 Phase: Treatment Visit: V1 (-8wks) A1 Status: Started

Category	Data Entry Begin Date	Visit Date (MM/DD/YYYY)	Missed	Not Applicable	Lab
CTMS-DA-ED003 V1	09/07/2017	08/01/2017	N	N	

[Status History](#) [Change History](#) [Edit](#)

Include Instructions [View PDF](#) [Complete](#)

Form 0 / 0

F: LAB: CBC V2 (A1) The second form opens and has an (A1) suffix.

	Value	Result
HCT-Hematocrit	<input type="text"/> %	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal <input type="checkbox"/> Clinically Significant <input type="checkbox"/> Not Done <input type="checkbox"/> Not Applicable
HGB-Hemoglobin	<input type="text"/> g/dl	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal <input type="checkbox"/> Clinically Significant <input type="checkbox"/> Not Done <input type="checkbox"/> Not Applicable
MCH-Mean Corpuscular Hemoglobin	<input type="text"/> pg	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal



★ Subject Console
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Protocol No.: **NEURO-EVANS-FEVERFEW** Protocol Status: **OPEN TO ACCRUAL** Subject Status: **ON TREATMENT**

MRN: **23456** Subject Name: **Glen Frams** Sequence No.: **102**

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Switch Subject

Queried Forms | To Do Forms | Active Forms | Completed Forms | Planned Forms | Forms Summary

Summary

Forms by Status »

Forms By Visit

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Additional Visits

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Subject Forms Details

Phase	Segment	Visit	Procedure	Form No.	Form Desc.	Visit Date	Data Entry Begin Date	Current Status	Delete?
Treatment	Screening	V1 (-8wks)	CBC, No Diff_CBC	T_LAB_CBC V2		08/01/2017	09/07/2017	Started	
Treatment	Screening	V1 (-8wks) (A1)	CBC, No Diff_CBC	T_LAB_CBC V2		08/01/2017	09/07/2017	Started	<input type="checkbox"/>

The two forms now appear in the Active Forms tab. Repeat the process for additional forms (A2), (A3), etc. Data entry is independent for each form. Do not move the form to Complete status if you plan on creating an additional form.

